

9/3/1903

The City Engineer

I hereby apply for a permit to erect premises  
in Hunter St. for the New Zealand Accident Insurance Co.  
Contract price is £4000-9-0

WELLINGTON  
CITY COUNCIL  
MAR  
1903  
CITY ENGINEER  
DEPT.

Yours truly  
L J Humphries

10 per cent  
£3960-0-0

S P E C I F I C A T I O N   A N D   D E S C R I P T I O N   O F   W O R K S   t o   b e   d o n e

and material to be used in the erection of Office etc. for the New Zealand Accident Insurance Company, Hunter Street, in accordance with Plans and Specifications prepared for that purpose by

Messrs Hislop & Walden,

Architects,

Featherstone Street.

Contractor to build an Inspectors office 6' x 6' lined inside, fitted with desk and drawer and door fitted with approved locks.

E XCAVATOR Excavate the site for cellars, trenches, drains and foundations to depths and widths shown on the plans, and fill in round same and ram the earth solid before any concrete work is done. Care must be taken to shore up all adjoining buildings while sinking for basement. Contractor liable for damage done to adjoining buildings.

D R A I N S Outside the building to be 6" socket jointed salt glazed pipes with all the necessary elbows, bends, junctions etc. complete. Where the line of pipes come through the cellar they must be 6" cast iron water pipes laid on proper supports and jointed up in lead. The pipes to be laid in all cases subject to the City Corporation Bye-laws with air vent pipes, Buchan traps and 2 Inspection chambers as directed. No piping to be covered in until it is first inspected. The drains in all cases to be laid with an even fall and connected to the sewer in Hunter Street.

The rain water pipes in front of building to be carried through paths in 4" x 8" cast iron pipes and Kerbing and paths made good and connected with storm water sewer. Build in (4" thick) two concrete inspection chambers 3' 6" long x 1' 6" wide by depth required and finished on top with concrete 3" thick, well cemented and sealed down, supply and fix to drains two Gully traps where directed and build concrete kerbs round same.

A S P H A L T E

ASPHALT

The yard at back to be filled up with clean brick bats or shingle and well rammed and rolled with fall as may be directed to Gully trap and covered with well tarred shingle or screenings  $2\frac{1}{2}$ " deep and finished with  $\frac{1}{2}$ " of fine stuff, well rammed, rolled and graded as above. The tar must be well boiled and proportion of pitch and lime mixed with it as may be directed.

CONCRETE

The concrete for foundations, walls etc., unless otherwise specified, is to be composed of 5 parts clean shingle (to be washed if necessary) to 1 part of the best approved brand Portland cement. The concrete for cornice and projections and bands under joists on all floors and basement floor to be composed of 4 parts shingle to 1 part of approved cement.

The Lavatory and Hall floors to be composed of broken coke breeze 4 parts to 1 part approved cement.

All work to be securely boxed in with 1" Rimu and the boxing must not be removed until directed.

The concrete is to be properly gauged in approved boxes and mixed on a clean board and turned once dry and twice wet before depositing into its place, the water to be clean.

All projections for the fronts to be properly and securely framed up before concrete is put in.

Concrete bands round the building under the joists to be the full width of wall by 18" deep, two rows of old railway iron is to be built into each band properly rashed and bolted together at all angles and joints.

The Lavatory and ground floor Hall floors to have light railway irons carried across every 3 feet apart and to be finished 8" thick.

The basement floor to be 6" thick (in concrete) and finished with  $\frac{5}{8}$ " Val De Travers asphalt, laid by approved workmen and left a first class job in every particular.

Strong Room floors to be same thickness as Lavatory & floors but built in shingle 4 parts to 1 part approved cement and railway irons at two feet centres.

T I L I N G The floor of Hall and Vestibule and Stairs from front door to Hall to be tiled with tiles as may be selected, value 25/- a yard, this work to be very neatly and evenly laid, the steps to be finished with Doulton's Silica nosings and all well bedded down in cement. The Lavatory in Ground Floor to be tiled with Opalite tiles 5 feet high with 3" coloured band above that, the floor to be laid in plain encaustic tiles as may be selected valued at 6d each set in cement. These prices are exclusive of Fixing and laying.

M A S O N The base where shewn by blue colour in Elevation and section to be built with the best picked Timaru stone free from all blow holes or defects, the stone to go through full width of walling and be laid on their quarry beds, rock faced and bold splay for base to be worked on top with a fine axed margin  $\frac{1}{2}$  wide round each stone. All stones to be hammered even on ~~the~~ the beds and jointed and shotted up in pure cement mortar.

B R I C K W O R K The bricks to be of the best description hard burned of even shape and free from flaws.

The mortar to be composed of 3 parts clean sharp sand (washed) to one part of approved Hydraulic Lime, the work above gutter line and strong rooms to be built in 3 parts clean sand as above to one part approved cement.

Carry up all walling coloured red on Flans with bricks built in mortar as above, the joints must be well grouted in and all joints filled and bricks wetted before laying.

Joints to be kept down to  $\frac{1}{4}$ " thick and weather pointed outside.

Build in walling in each floor twice in the height

height double row of hoop iron bend  $T\frac{1}{2}$ " x  $\frac{3}{16}$ " properly tied and jointed at all angles, iron to be painted twice before laying in walls.

Build into walling 3" and 4" drain pipes where shown fitted with galvanised iron hood on tops, pipes to be bedded in cement and kept clean of mortar droppings,

Work where left off to be raked back, toothing will not be allowed.

Build in on each floor where directed  $T4$ " x 9" galvanised iron inlet gratings with flue carried 6 feet above the floor line and fitted at that level with 9" x 9" hit and miss galvanised iron Ventilator with cords and pulls complete.

Outlet ventilators five on each floor, to be  $9\frac{1}{2}$ " x  $4\frac{1}{2}$ " Boyles mica flaps with flues same size, carried up to parapet level and finished with ground concrete top cemented.

The walling of basement to be hot limewashed with lime and mutton fat, two coats.

#### DAMP COURSE

Lay on top of all concrete before starting brick walls  $\frac{1}{2}$ " damp course of fine well tinned asphalt beaten close.

#### STRONG ROOM DOORS

Supply and fit ~~xxx~~ to strong rooms Chubb's doors two of them C quality and two A quality with 3 keys to each, size of doors will be 6'2" x 3'6", the frames to be well tied to brickwork.

#### IRON PLATFORM

From ground floor to Lavatory to be carried on railway irons catching 9" into brickwork each end and covered with 1" C. I. galvanised gratings bolted to flange of rails, flat  $1\frac{1}{2}$ " handrail ( e. i. ) each side, well tied to brickwork and 1" supports in centre paint iron 3 coats of "Siderosthen" paint.

BEAM

Carring ground floor where shewn in basement to be 14  
x 4 rolled steel joist, columns to be 8" cast iron I"  
metal, fitted with  $I\frac{1}{2}$ " top and bottom c. i. plates, the  
joists where joined must come over a column and be bolted  
together with  $\frac{1}{2}$ " plates each side 3 feet long, the joist  
to catch 9" into brickwork each end. Beam to be painted  
two coats "Siderosthen" paint.

CARPENTERS & JOINER.

The whole of the timber to be of the very best description full cut to the sizes specified and where sizes are given for floors, lining etc., Contractors to understand it is finished sizes. The timber to be free from flaws, knots, etc., and must be procured and stacked with air space between each board within 8 weeks after signature of contract, this refers to all floorings, linings, architraves and joiners' stuff.

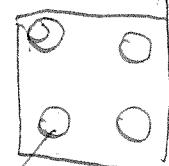
PLATES

To be 4" x 3" Heart of Totara, properly bedded down and halved and spiked together at all joinings.

PILES

To be 12" diameter (round) Jarrah or Bloodwood (straight timbers) and to be shod with 16 lbs. iron shoes and driven down to the solid so that they will not go down more than half inch ( $\frac{1}{2}$ ") under 3 blows from a 25 cwt monkey with a 10 ft. drop.

The piles will be spaced at 8' 6" centres and as shewn on plan, the tops to be sawn off even before starting concrete foundations, and must be rung with strong iron ring to prevent splitting, any pile splitting will have to be drawn or another driven alongside.



4 under each column

JOISTS

To be 15" x  $2\frac{1}{2}$ " clean Heart of Rimu spaced at 16" centres and herringbone strutted or solid divanned 3 times in the width of building with 4" x  $1\frac{1}{2}$ " Rimu closely fitted. Trimmers across openings to be 15" x 4". Trim in floors for stairways. Every 5th joist to go full width of building and to have 3" x  $\frac{1}{2}$ " straps on each end carried through walling and finished with cross pieces and nuts and washers outside.

The joists to be properly levelled and nailed to plates and studdings.

Ceiling joists for top floor to be 5" x 2" Rimu spaced at 18" centres and well nailed to 3 x 2 fillets spiked on to tie beams and the beams cased round with 2" Kauri

PARTITIONS

where shewn on plan to be of Rimu 6" x 2" for ground floors and 5" x 2" for other floors, spaced at 16" centres and well checked and nailed into 6" x 4" top and bottom plates, solid dwang the studs twice in the height of each floor, studs at all openings to be 1" thicker, and where they butt up against brick walls they must be bolted 5 times to walls with  $\frac{1}{2}$ " bolts, nuts and washers, also at all angles.

ROOFS

to be constructed as shewn on drawings. Tie beams 12"x 3", rafters 10" x 3", king posts 10" x 3", struts 8" x 3". purlins 6" x 4", ridge piece 10" x  $1\frac{1}{2}$ ", all of Rimu, the whole to be properly framed together & strapped and keyed where shewn with 5" x  $5\frac{1}{2}$ " (double) iron straps bolted together with  $5\frac{1}{8}$ " bolts, nuts and washers. Beams to set in No .10 zinc pockets on 3" B. G. templates. The ends of purlins and beams to be bolted to front parapets with cross heads outside, block behind purlins with 5" x 3" angle cuttings well nailed. Gutters to be formed where shewn of  $1\frac{1}{2}$  Rimu carried on 5" x 2" Rimu bearers, and are to be 12" wide and not less than 6" deep, finished and laid with approved fall as directed. Frame in roof and ceiling for manhole. Cover the roofs with 2" Rimu sarking laid close and double nailed to purlins, and cover the sarking with the best tarred felt well lapped and nailed. Make and fix hinged cover for manhole.

Sun-boards of  $1\frac{1}{2}$ " Matai or Totara to be fitted to all gutters, carried on iron dogs, secured to brick walls.

Roof over lavatories to be lean-to, 5" x 2" rafters at 18" centres, ~~xxxxxx~~ 3" x 2" purlins at 3 ft, centres,

$1\frac{1}{2}$ " fascia with cavetto mould under spouting, sarking and  
felt same as main roof.

CEILINGS to be lined with 6 x  $\frac{3}{4}$  T & G dressed dry Rimu cramped up close and double nailed.

FLOORS to be  $\frac{1}{16}$ " clean dressed dry T & G Heart of Rimu, cramped up tight and double nailed with  $2\frac{1}{2}$ " wire flooring nails, the floors must not be laid untill all plastering is finished and must be dressed off at completion.

SKIRTINGS to all <sup>Rooms</sup> unless otherwise specified are to be of T4" x 2" d.f. moulded clean dressed Rimu, neatly mitred at all angles and well scribed down to floors.

ARCHITRAVES to all doors and windows and openings to be 7" x 2" dressed and reeded to detail for ground floor and 6" x 2" for other places, openings to have moulded blocks top and bottom and secured to good grounds.

DADO PANELLING round entrance & Halls in ground floor, up stairway &  
finishing on 1st floor to be all of Cedar  $1\frac{1}{2}$ " thick for framing,  
 $\frac{3}{4}$ " panels, bolection moulded and finished with  $1\frac{1}{2}$ " moulded necking 6" frieze and 5" dado mould, all to be very  
dry and framed together in the strongest manner and prepared  
for French polishing.

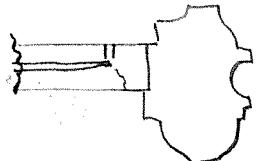
All other Halls and rooms to be finished 4 feet high with  $\frac{7}{8}$ " T&G Californian Redwood, clean dressed moulded to detail, secured to proper grounds, and well nailed and finished above with 1" moulded necking, 4" frieze and 4" dado moulds.

All plugging in brick walls to be of Deal kept  $\frac{1}{2}$ " clear of walling, and 3" x 1" battens of clean Deal.

Felt deafening paper to be fixed on one side of all wood  
an partitions before dadoes are put on.

DOORS

Front door to be of clean dressed Deal  $2\frac{1}{4}$ " thick finished with bolection moulds outside and flush moulds inside hinged with three 4" polished brass or bronze hinges and furniture ( including ) locks to the value of £ 5-0-0 the door.



Vestibule door and double door to office to be  $2\frac{1}{4}$ " thick Cedar with moulded panels both sides and bolection moulds to detail, doorway and side and transome light to be of 6" x 6" moulded as per margin and finished with moulded transome and frieze and 2" moulded and rebated sashes all of Cedar and fitted with Smith's Climax brass spring hinges and bronze cast metal door pull handles both sides value 40/- per pair Two other doors leading to Inspectors office and to private office off Hall to be cedar

Basement doors to be  $2\frac{1}{4}$ " Deal made with mouldings etc. to match front door and fitted with Chubbs brass padbars 3" padlocks and 3 keys, one half to be fitted with extra strong barrel bolts top and bottom.

All other doors in main building to be of Deal styles and Kauri panels,  $1\frac{7}{8}$ " finished, bolection moulded for Ground Floor and flush moulds for other doors, doors to be fitted with 4" bronzed steel butt hinges, doors Ground Floor 4" bronzed steel butts, fit to doors door furniture value 41/6 including lock to each door for Ground Floor with exception of back door and 20/- for others, double door to office to match vestibule.

W.C. doors to be  $1\frac{5}{8}$ " finished, made to give 6" space top and bottom and panels filled in with rebated mouldings and fitted with Tighe's brass furniture and ( engaged ) bolts

Doors from Landings to Lavatories to be fitted with Columbia or other approved air springs.

All doors on Ground Floor with exception of Front and Back doors to have glass uppers panels as herinafter specified.

SASHES

unless otherwise specified to be of Deal, clean dressed and rebated and moulded and to be 2" thick finished, double

hung in dry dressed Totara frames, 1<sup>1</sup>/<sub>2</sub>" pulley styles,  $\frac{3}{4}$ " inner and outer linings,  $\frac{1}{2}$ " parting slips,  $\frac{3}{4}$ " stop beads. Beads next sill to be worked out of 3" stuff bedded and screwed down in white lead  $\frac{1}{2}$ " back lining. Frames to be well secured to brickwork and tied in with fencing wire. Sills to be 5 $\frac{1}{2}$ " dressed double rebated and weathered Totara secured with g.i. hoop iron, ploughed in on under side and bedded down in cement.

Sashes, unless otherwise specified, to be hung with approved Silver Lake sash line, cast iron weights and 3" brass faced axle pulleys and fitted with patent "Grappler" or other approved sash fasteners, windows to be finished inside with dressed nosing and mould under.

Front sashes on Ground and 1st. Floor to be 2 $\frac{1}{2}$ " clean dressed and moulded Deal, hinged with 3" projecting brass hinges to 6" x 3" moulded and dressed and throated Deal frames well tied to walls and fitted with dressed and moulded transomes above, the large sash in centre Ground Floor to be a fixture, fitted with dressed beads.

Each casement to be fitted with strong approved brass fasteners and  $3\frac{1}{8}$ " heavy rod adjusters with 18" openings.

Basement sashes in front to be of iron  $\frac{3}{4}$ " fitted with dioptric lens, all securely fixed to brickwork in iron proper frames. Centre panel in fanlights of large window to be hinged and fitted with Cartlands Brass fanlight opener.

STAIRS & LANDING to be constructed as shewn, strings to be 18" x 3" dressed and moulded figured Rimu with moulded return beads on lower edges, carriages to be 18" x 2 $\frac{1}{2}$ " Rimu properly blocked and strapped and bolted together and finished rigid and strong, wall strings ramped at top and bottom to be furred out for plaster. Treads and risers to be 1 $\frac{1}{2}$ " dressed Matai, housed  $\frac{3}{4}$ " into strings and 1" cavetto ploughed into underside of treads and the treads finished with nosings carried round wells with  $\frac{1}{2}$ " dressed frieze, finish with neat mouldings. Treads and risers to be blocked, glued and screwed up tight and in each flight fitted with  $\frac{3}{4}$ " wrot iron rods nuts and washers, screwed up tight. Strings to be properly turned

and veneered at roundings.

Newel to be 12" Cedar to detail fitted with carved top and pateras, handrail to be 5" x 4" Cedar (continuous) secured at all joints <sup>inss</sup> with strong 6" handrail screws and dowels. Ball-usters to be cut of 3" picked figured Rimu, turned, moulded and reeded to detail and spaced at 6" centres and carried round landings.



The treads of stairs to be finished with Masons patent brass treads 5 $\frac{1}{2}$ " for ground floor and steel for others with nosing, well screwed down and finished at back and landings with cork linoleum, neatly tacked with brass round headed tacks.

Form panels in 6 risers at Inspectors room for taking plate glass.

Steps in basement to have 12" x 2 $\frac{1}{2}$ " strings and 1 $\frac{1}{2}$ " treads, strongly framed together in Blue gum.

FLAG POLES to be of picked Oregon sticks 6" at base and shaped up to 3 $\frac{1}{2}$ " at top and fitted with turned head and pulley and approved cord, the poles to be fixed into 3" x  $\frac{3}{8}$ " iron straps securely built into brickwork.

SCREENS Main office Ground Floor to have 6" x 6" moulded posts bolted down to joists, 1 $\frac{5}{8}$ " framing,  $\frac{5}{8}$ " panels, bevelled moulded on counter side and flush mould inside, the screen to be 7'0" high, finished with capping mould, necking and frieze, doors to match fitted with furniture to match doors alongside, all to detail, screen round typewriters office similar but flush moulds.

Timber to be picked figured Rimu.

COUNTER where shown to be of picked Rimu, top 1 $\frac{1}{2}$ " with 5" mould under front carved, framing <sup>for</sup> ~~over~~ front 1 $\frac{5}{8}$ " x  $\frac{5}{8}$ " panels and 5" pilasters with turned and fluted shafts planted on, back of counter to be fitted with 4 drawers and to have sliding doors on steel runners under that, two drawers to be fitted with Chubb's till locks and 6 keys.

W.C. SEATS to be 1" Cedar for Ground Floor and Kauri for others, fitted with riser and flap and brass side hinges and to be fitted with rubber pads.

TOWEL RACKS Supply and fit up in each Lavatory neat figured towel rollers and shelf carried on bronze brackets above them.

CORNICES for rooms and halls 1st. and 2nd. floor to be 9" Kauri clean dressed and moulded neatly mitred and secured to proper grounds.

#### PLASTERING

Lath, render, float and set on all partitions not otherwise specified. Laths  $1\frac{1}{2}$ " x  $5/16$ " picked Deal, free from all defects and stains and spaced to give  $3/8$ " key and joints to be well broken as directed. Render, float and set on walls of offices and stairs.

Mortar to be composed of two parts clean approved washed sand with strong winter cow hair well teased, mixed together to one part of the best approved lime, all well mixed together at least 6 weeks before it is to be used; first coat to be well screched and dry before applying the next coat. Finishing coat to be in equal parts run lime and plaster of Paris, finished down clean and smooth and free from discolourment or marks.

The walls and ceilings of Lavatories and W.C.'s and Strong Rooms to be finished in Plastic Wood cement, the soffit of stairs to be lathed and plastered and finished with the same material. Where plaster joints made in W.C. use V joint. The floors of Strong Rooms and Lavatories with the exception of the Ground Floor Lavatory to be finished in  $\frac{3}{4}$ " Portland cement trowelled very smooth and finished with a fall as will be directed.

Cement down the face of building, all projections and mouldings etc. as shewn in elevation, to be carried out to detail the tops and all round parapets down to gutter line, the 9" work above roof line to be cemented down to below underside of beams, window sills, all reveals and jams with mortar composed of 2 parts clean sharp sand to one part of the best Portland cement gauge.

in approved boxes, finishing coat to be in equal parts washed sand and cement, washed and brought down in an even colour.

Lettering shown to be cut out of the solid.

### P L U M B E R

RIDGING to roofs and hips to be 24 gauge lead edged 18" wide well dressed into corrugations and secured every 24" with heavy g.i. straps well secured to roofs.

Put 6lbs. lead capping 80" square at all intersections.

FLASHING to gutters, roofs, parapets, etc. and where required to be 5lbs. lead (step flashed where necessary) and secured with iron and lead bats, and pointed up in cement.

Flashing to be <sup>done</sup> on top of Plaster work.

GUTTERS to be 23 gauge copper 18" wide and 6" deep, jointings to be properly tinned and slit soldered and riveted at most at 1" centres, laid with  $\frac{1}{2}$ " fall in 10 feet and closely dressed to bear rain. Carry through walls at ends of gutters storm escapes of 6lbs. lead connected to gutters 2" from top. Down to be 5" x 4" cast iron, pipes secured with strong hold-fasts to walls and all joints caulked and run in with lead, and discharging into cast iron wells at foot which are connected to pipes running through path. Gutters to discharge into c.i. ornamental iron heads fitted with small mesh wire netting.

Down pipes from Lavatory roofs to be 3" c.i., well secured and discharging over Gully traps.

SPOUTING for Lavatory roofs to be 4" 24 gauge.

MANHOLE in roof to be covered with 24 gauge galvanized iron securely fixed.

IRON PIPING for gas stoves to be 3" carried into flues in brick work and painted 3 coats Aluminium Paint.

VENTILATION Fix in roof of main building two 10" Boyles or other approved ventilators on square bases, flashed to approval.

IRON for Main and Lavatory roofs to be 24 gauge galvanised iron with two corrugations overlap and 8" cover at ends and well secured with 2½" lead headed nails, secured on every 3rd, corrugation.

W.C.'s. Supply and fit up where shewn the best approved white glazed earthenware wash-down, self trapped pedestal closets, value 60/- as selected, secured to floor drains and soil pipes in the most perfect manner, soil pipes to be in heavy cast iron 4" caulked and run in with lead and strongly secured to walls with c.i. no-lasts as may be selected.

Soil pipes to be carried above roof and finished on top with Boyles ventilator. Supply and fit to each w.c.a 4 gallon silent cistern of plate zinc or copper, fitted with copper ball taps, overflows and brass rod pulls.

The cisterns to be carried on ornamental cast iron bronzed brackets.

URINALS Supply and fix where shewn on Plans "Boldings" Hipped Bedord Urinals, or other approved make trapped with heaviest lead pipe and brass screw and ventilating pipe carried up above roof. Fit cisterns in zinc or copper with pulls, etc. complete in compliance with Corporation Bye-Laws, carried on ornamental iron brackets.

BASIN Supply and fit up where shewn on Plan the best angular or other approved basins as may be selected, valued 60/-each, trapped with brass screws 8" and waste led outside. Basins to be carried on neat cast iron bronzed brackets, all firmly secured and left a strong and first class job.

WATER Connect with main and lead into building a large size

galvanised iron service. From service supply and lay in  $\frac{3}{4}$ " g.i. branches to closets and basins and  $\frac{5}{8}$ " to urinals, and fit n.p. screw taps to basins and carry  $\frac{3}{4}$ " pipe and tap to point in yard fitted with h.p. brass tap and screw connections for taking hose.

G A S Connect with Company's Main and lay in a large size g.i. service, from this service supply and lay to each floor with separate meter  $\frac{3}{4}$ " g.i. service to points marked on plan; supply and fix in hardwood margins, tiled hearths (8 tiles) to each and supply stoves with all necessary connections value 40/- each. Supply and connect fittings to points marked on plan of aggregate value of £25/- including globes, burners & galleries. Where stoves come against dadoes a tiled back will have to be fitted against the dado for Ground Floor rooms and  $\frac{1}{2}$ " asbestos for other places, set in polished hardwood frames. ~~All~~ All fittings to be selected by the Architect and the work must be left a first class job

E L E C T R I C I A N Provide for connections to Company's supply main, and from there wire to the points marked on plan with the very best insulated wire (concealed). Supply connect and wire fittings (including shades, lamps and holders of an aggregate value of £50/- which will be selected by the Architect).

Each floor to be wired so that it will have an independent circuit and meter.

All casings to be Simplex Steel Conduit.

Each point for brackets shall be wired for 32 c.p. and for pendants 64 c.p.

Supply and fix approved switches to each separate fitting and place switches where directed.

The work to be done and fitted up in compliance with the H. & G. Underwriters Association rules and a certificate from them to be handed to the Architects at completion of work.

P A I N T E R P A F F H A N G E R & G L A Z I E R.

knot, stop and prime all external and internal woodwork and ironwork unless otherwise specified, and paint same 3 good coats in addition with "Sherwin Williams" or "Bergers" paint, it must be brought in the building in original packages.

The walls and woodwork of Lavatories to be stopped painted 5 coats of "Bon Accord" in tints as selected.

The dadoes, skirtings, ballusters, strings, etc. unless otherwise specified, to be stopped, oiled and varnished 2 coats afterwards with "Manders" or other approved Elastic Carriage Varnish with the exception of Doors and Dadoes in Vestibule and Main Entrance Hall and Stairway, handrail, seats and flaps which will be stopped, oiled and French polished hard smooth and bright.

The ceilings of rooms and stairways (with the exception of Ground Floor Stair, Hall, Vestibule and basement) are to be scrimmed with the best washed scrim, well stretched and taped every 12" apart and tin tacked at 4" centres, these are to be covered with the best lining paper & on Ground Floor covered with Embossed paper of a value of 35/- per piece, the other floors to have a double lining paper and then sized and painted 2 coats and flat in approved colours.

The Stair Hall is to be covered with Cameoid papers or other selected valued 5/- per panel (30" x 30") this will be sized and painted 2 coats and flattened in approved tints.

The basement ceiling to be painted 3 coats.

C O R N I C E S & F R I E Z E

Supply and fix to Entrance

Vestibule and to Main Stair Hall cornice and frieze value 5/- per running foot exclusive of fixing, and paint same 2 good coats of distemper colour in 3 tints. In other rooms on Ground Floor supply and fix cornices value 3/- per foot run, and paint same 2 coats distemper. other cornices to be painted 3 good coats in 3 tints.

Cement letters on front of building to be painted 4 coats and gilded with the best Gold Leaf and edges picked out in

approved colour.

Flag poles to be painted 4 coats Aluminum paint and tops gilt with best gold leaf.

Write in gold 5" letters "Lavatory" on two doors.

GLAZIER Glaze all sashes in back portion and front of second floor with the best 26 oz. glass, securely sprigged and puttied in.

Front windows on Ground and 1st. floor to be of the best polished plate glass, securely beaded and puttied in.

Basement front sashes as before mentioned,

All closet and Lavatory sashes to be glazed with 21oz. obscured glass.

The Vestibule doors, side and fanlights and all office doors on Ground Floor to be glazed with lead lights value 5/- a sq. foot in approved design, the name of New Zealand Accident Insurance Co. to be worked into Vestibule door in white opal letters.

The sashes shewn in partitions and front window fanlights to be glazed with "Muranese" or other approved glass.

The risers in stair at Inspector's Office to be glazed with plate glass frosted behind.

Stair light to be glazed with "Muranese" glass.

Clean all the glass at completion.

# Union Insurance Society of Canton Limited.

ESTABLISHED 1835.

TELEGRAPHIC ADDRESS  
"UNIONIST"  
P. O. BOX 153.  
TELEPHONE NO 1146.

Wellington Branch,  
29 Hunter Street.

1st April 1925

The City Engineer  
WELLINGTON

Dear Sir,

I shall be obliged if you will kindly allow  
Mr H. T. Johns to inspect any plans which you may have  
of our building No 29 Hunter Street - Section 31 Reclaimed  
land. City of Wellington

Yours faithfully

H. S. Ash.

Manager for New Zealand

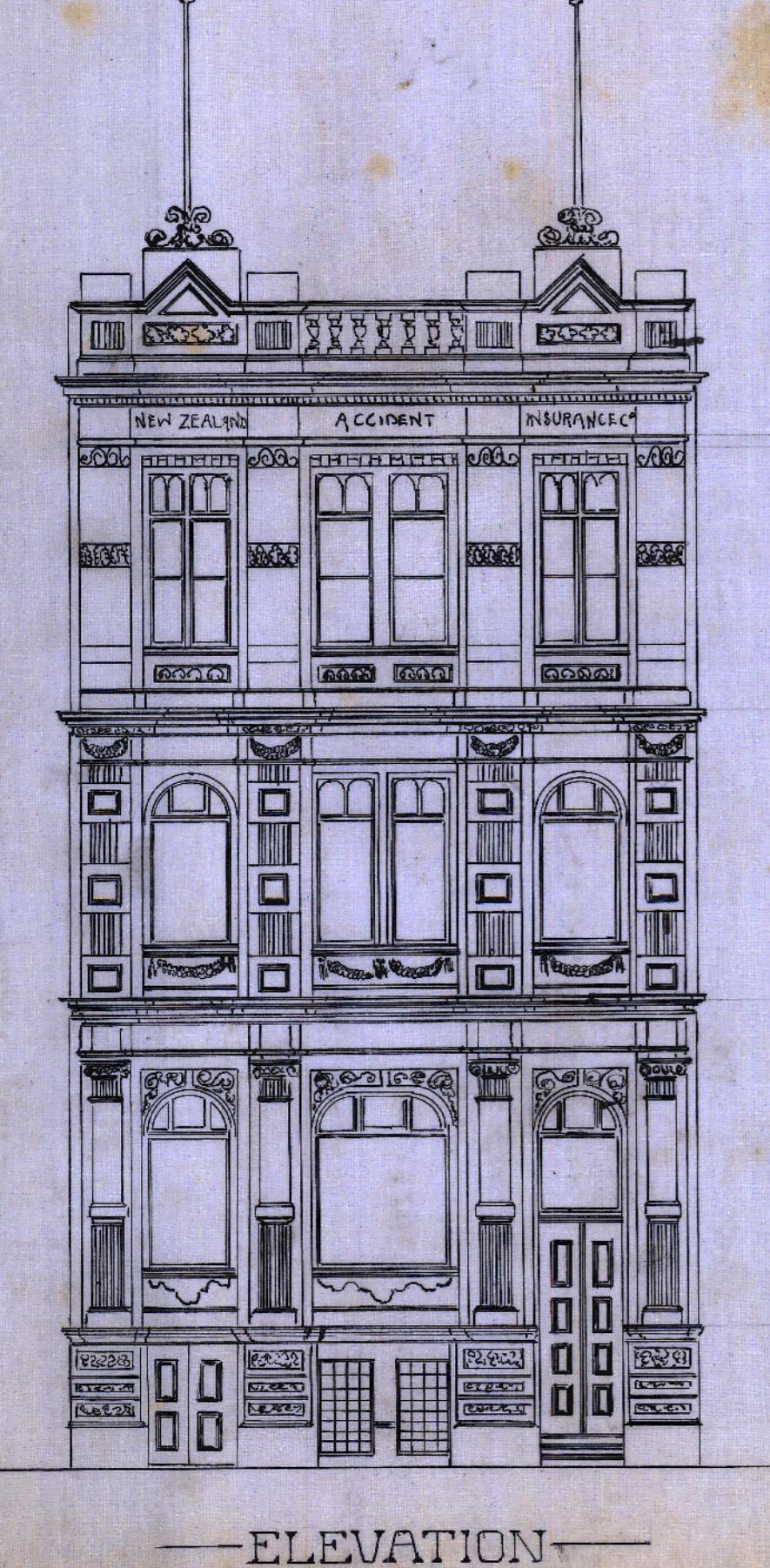
Plan annexed  
by Ashby ✓

H. T. J.

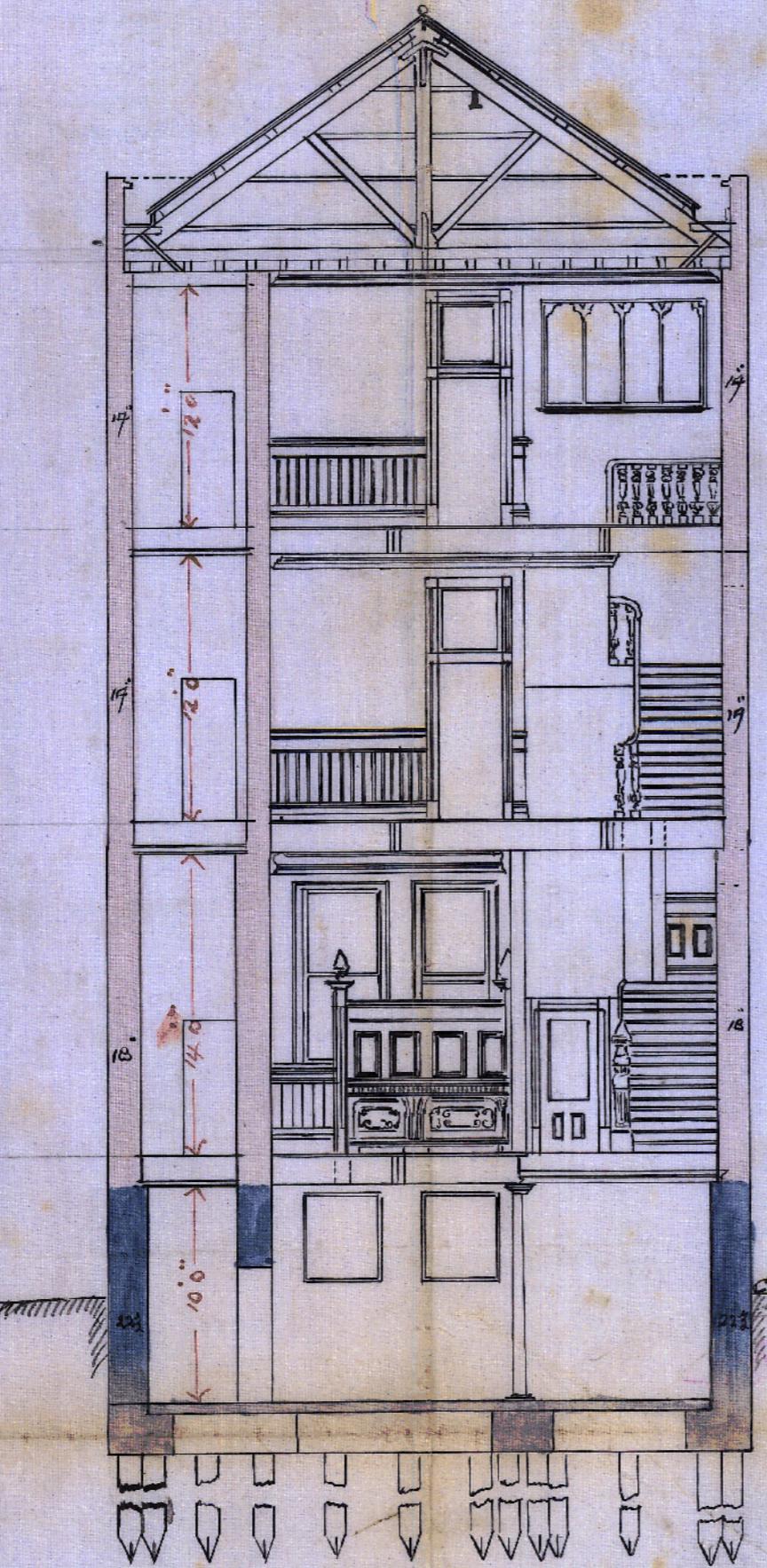
2  
2  
25

**N Z ACCIDENT INS C<sup>o</sup>S**  
**BUILDING HUNTER S<sup>T</sup>**

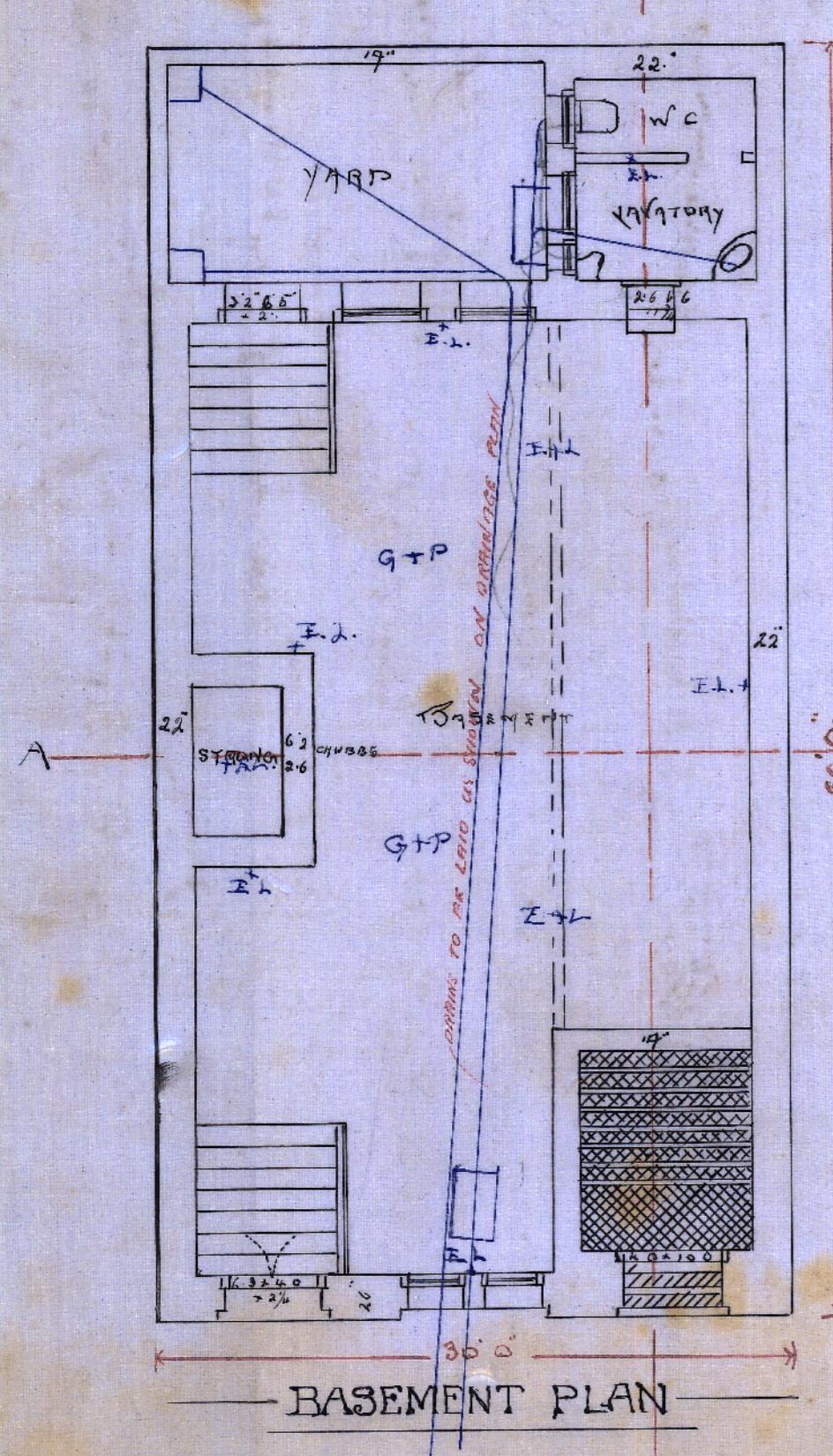
SCALE ONE INCH = EIGHT FEET



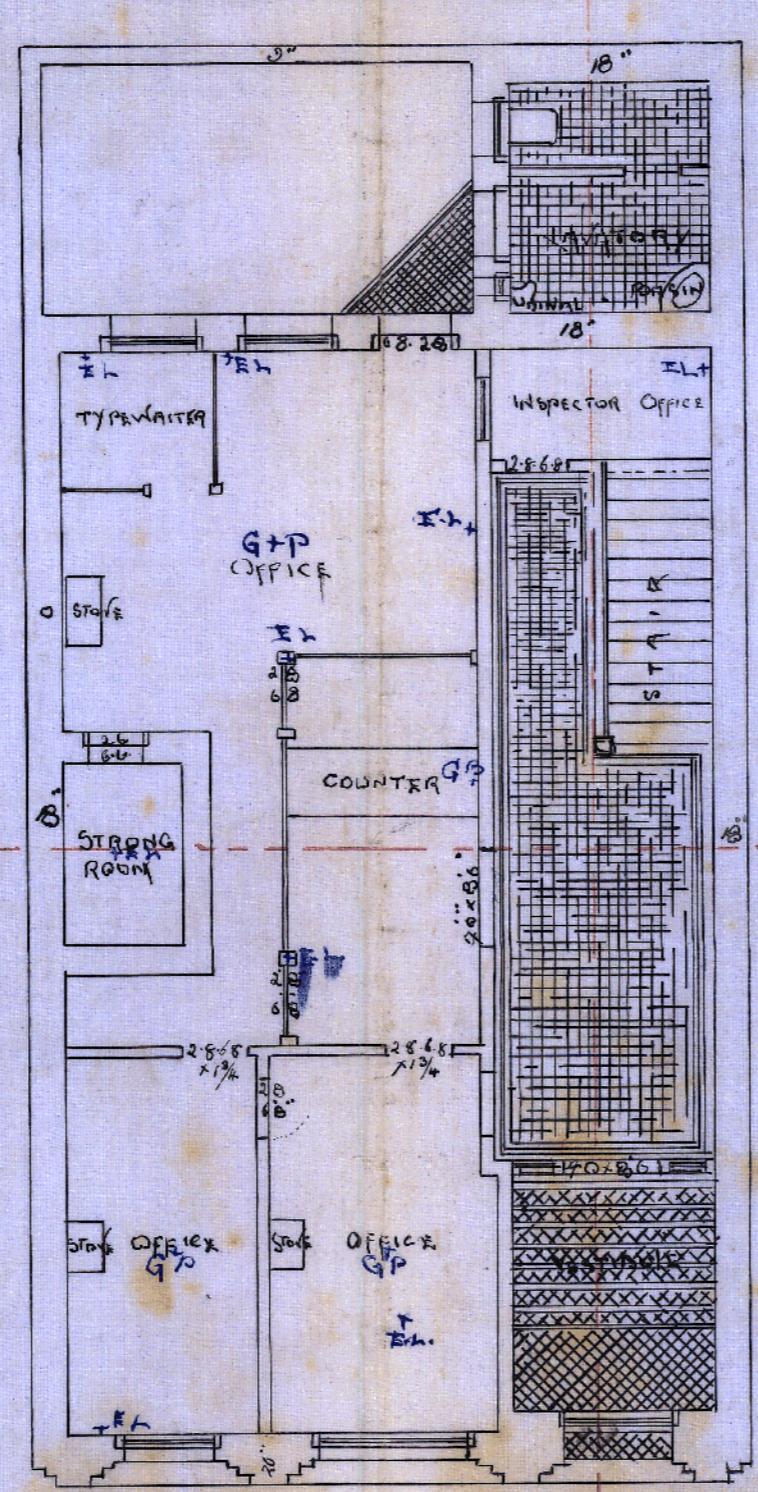
ELEVATION



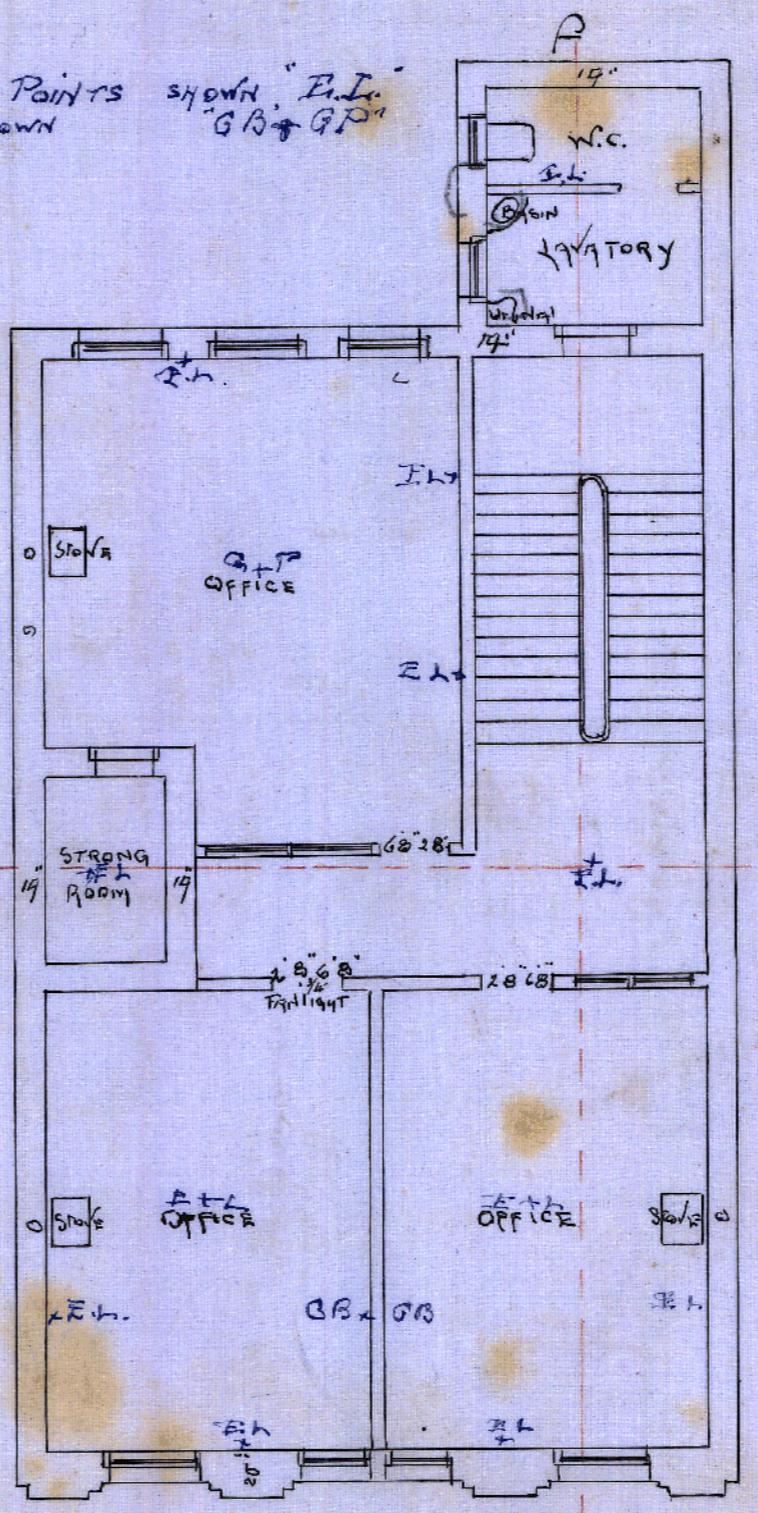
SECTION A.B.



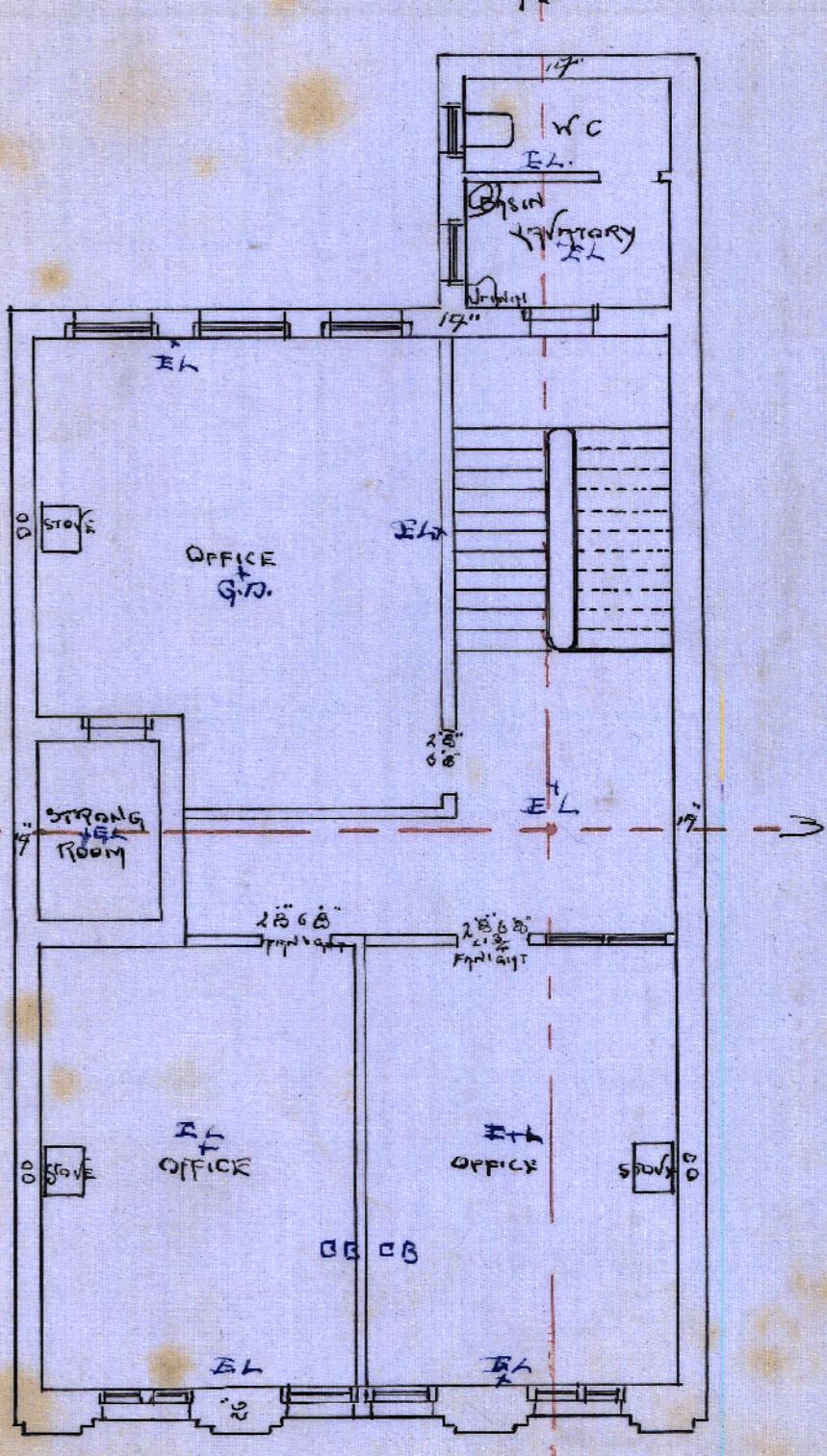
BASEMENT PLAN



GROUND PLAN



1<sup>ST</sup> FLOOR PLAN



2<sup>ND</sup> FLOOR PLAN

HISLOP & WALDEN,  
ARCHITECTS,  
FEATHERSTON-ST, WELLINGTON.

Pencil sketch to scale  
23.3.03

0cm 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30



DESKTOP IMAGING LTD  
Quality Imaging Technology

0 Inches 1 2 3 4 5 6 7 8 9 10 11 12

